

Volunteer Opportunities

Shuswap Theatre is built on the dedication and enthusiasm of volunteers, and there are many ways to get involved. Whether you can commit for a few hours, a few weeks, or an entire season, there is a place for you in our theatre community.

Most volunteer opportunities only require a short-term commitment during the weeks leading up to a production. The roles listed below provide a general overview of the many ways you can help. As theatre practices evolve, some job descriptions may not reflect current processes exactly, but they will give you a good idea of what's involved.

We communicate primarily by email, so volunteers should have access to email or another way to receive updates and important information.

Whether you are interested in working backstage, helping patrons, building sets, supporting marketing efforts, or contributing your unique skills, we welcome volunteers of all experience levels. Join us and become part of the team that brings live theatre to life.

Volunteer Positions

Role	Description
Director	Leads the artistic and technical vision of the production from auditions through closing. Previous theatre experience is recommended.
Producer	Oversees the organization of the production, including budgets, crews, and problem-solving behind the scenes.
Foyer Display	Creates and maintains an engaging lobby display featuring the production and cast.
Graphic Designer	Designs promotional materials such as posters, programmes, and social media graphics.
Actor	Auditions for productions and, if cast, works with the Director to bring characters to life
Props Manager	Sources, organizes, and maintains all props used during the production.
Stage Manager	Coordinates rehearsals and technical crews and calls lighting and sound cues during performances.
Costume Designer	Designs and creates costumes that support the vision of the production.
Costume Seamstress	Alters and maintains costumes and may assist performers with quick changes backstage.

Volunteer Positions

Hairstylist	Plans and styles performers' hair, wigs, and related accessories.
Makeup Manager	Organizes makeup requirements and supplies for the cast.
Makeup Assistant	Assists with applying makeup during performances.
Lighting Designer	Designs the lighting plan and works with the technical team to create the desired mood and effects.
Lighting Operator	Sets up and operates lighting equipment during performances.
Sound Designer	Selects and prepares music and sound effects for the production.
Sound Operator	Runs sound cues and equipment during performances.
Set Design	Creates the visual design and plans for the set.
Set Construction Lead	Leads the construction of the set and coordinates volunteers.
Set Construction	Assists with building and assembling the set.
Set Decor	Adds finishing touches such as painting, furnishings, and decorative elements.

Volunteer Positions

Front of House Lead	Oversees audience services, concessions, and front of house volunteers.
Front of House	Welcomes patrons, assists with seating and concessions, and supports audience needs.
Box Office	Sells and prints tickets and assists patrons before performances. Training is provided.
Bar Manager	Manages bar service during Opening Night events. Serving It Right certification is required.
Opening Gala Food	Organizes or provides refreshments for Opening Night celebrations.
Marketing Team	Promotes productions through advertising, media relations, newsletters, and social media.
Archivist	Preserves photos, programmes, and historical records of productions.
Sponsorships	Builds relationships with local businesses to secure sponsorship support.
Fundraising	Seeks grants, donations, and fundraising opportunities to support the theatre.
Programme Ad Sales	Secures advertising for season programmes, primarily once each season.

Volunteer Positions

Special Event Planning	Organizes theatre events such as open houses, parades, and galas.
Website	Updates website content and helps keep information current. Technical experience is helpful.
Workshop Coordinator	Organizes educational workshops, including scheduling and logistics.